## Open-ended peer evaluation: form peer2

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| Name | Walter Alcazar | |  |  |
| Team | Team M | | Instructor | Dr. Honig |
| Date | **10/25/20** |  |  |  |

# PEER2 – Team PDCA

PDCA = Plan, Do, Check, Act. It is the basic quality improvement process. Take a moment to reflect on your team’s work, then answer the following questions:

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| Team Feedback | your answers (Use as much space as needed) |
| What did my team do best? | I think organizing the structure of the classes itself and assigning the workload in a manner that focuses on each person’s overall strengths. For example, while I may have been involved in the most significant development of the code recently, my other teammates were able to establish base code that helped tremendously in refactoring to a more useful iteration. |
| What do we need to change or do better? | The frequency of the meetings is lacking, and communication was almost non-existent in the week prior to our cycle 1.5 demo. |
| What other suggestions for improvement do you recommend? | I would recommend more frequent meetings as well as more regular updates to the github repository. |

# PEER2 – Team member PDCA

Please give some thought to each team member and your experiences working with them. Provide some feedback and make some helpful suggestions to improve the future performance of the person. One idea for thinking about improvement suggestions is to ask yourself “What do I wish the team member had done MORE of during the cycle?” and “What do I wish the team member had done LESS of during the cycle?”

Please make at least one improvement suggestion for each of your teammates.

Replace the letters in the TEAM MEMBER column with the team member’s names. Rating code (1 = inadequate to 5 = superior, the step or increment is 0.5. For example: 1, 1.5, 2, 2.5….. ). Each team member will give a rating to all other team members. Each rating will be a different number between 5 and 0.5. Everyone should not be a 5.0! Give at least one improvement suggestion to each team member. You do NOT rate yourself

YOUR RATING WILL NOT IMPACT THEIR GRADES IN ANYWAY. USE THIS TO HELP YOUR TEAM MATES LEARN ABOUT THEMSELVES.

GIVING INCOMPLETE OR NON THOUGHTFUL FEEDBACK **WILL IMPACT \*YOUR GRADE\*.** Please take time to do this well.

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| Team member | Overall Rating | your suggestions for improvement (Use as much space as needed) |
| Emily DALY | 4.0 | The initial code you provided was excellent and it was very useful when I added additional functionality. The only issue of any significance that I saw was the read file class, although it was mostly due to it being incomplete. Also, please get updates from Microsoft team app so you can help when there are messages in the app. If sending you an email is more effective at receiving a notification from us, please let me know so I can do so. |
| Nick Migacz | 4.5 | Your help in preparing the documentation of the features for the cycle 1.5 was greatly appreciated. I think the only improvement I can suggest is moving forward as soon as you can with the graphical components or at least a mock-up of a design. We will need to start implementing them soon for cycle 2. I can help with any back-end loading of data if you need it. |
| zakee tanksley | 4.0 | Please let me know if sending an email is better for you to get our notifications. Also, thank you for documenting the team meeting notes, although they were saved in a location inaccessible to the PROFESSOR, I think. He noted that they were missing in our evaluation for cycle 1.5. |

Created by William L. Honig for Loyola Univ. Chicago, COMP 330, Fall 2019.